



**Individual Student Alternative  
Education Plan Program  
Application Packet**

**2016-2017**

Office of Adult Education and Literacy  
P. O. Box 2120  
Richmond, VA 23218-2120

## TABLE OF CONTENTS

<b>GRANT REQUIREMENTS</b>	<b>3</b>
<b>GENERAL INFORMATION</b>	<b>4</b>
Purpose	4
Administration	4
Eligible Applicants	4
Grant Period	4
Deadline for Receipt of Application	4
Application Components	5
Inquiries	5
Communications	5
Program Priorities	5
<b>PROGRAM REQUIREMENTS</b>	<b>6</b>
Unapproved Activities	7
<b>ACCOUNTABILITY</b>	<b>7</b>
Retention of Records	7
<b>BUDGETS AND FINANCIAL REPORTING</b>	<b>8</b>
Budgets	8
Expenditures	9
Certifications and Compliance	9
<b>STAFF DEVELOPMENT</b>	<b>9</b>
<b>PROPOSAL DEVELOPMENT</b>	<b>10</b>
Instructions	10
Submission Guidelines	10
<b>APPENDIX</b>	<b>12</b>
<b>APPLICATION COVER SHEET</b>	<b>13</b>
<b>APPLICATION CHECKLIST</b>	<b>14</b>
<b>BUDGET SUMMARY SHEET</b>	<b>15</b>
<b>SAMPLE BUDGET WORKSHEET</b>	<b>16</b>
<b>STATEMENT OF ASSURANCES</b>	<b>17</b>
<b>PROJECTED ALLOCATIONS 2016-2017</b>	<b>19</b>

## GRANT REQUIREMENTS

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## **GENERAL INFORMATION**

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### **PURPOSE**

In accordance with the *Code of Virginia*, §22.1-254D, the purpose of the Individual Student Alternative Education Plan (ISAE) program is to provide individualized educational services for students 16 years of age and older who meet program provisions established in the *Code of Virginia* and guidelines of the Virginia Board of Education for participation in the program. Only those school divisions that have approved ISAE programs may refer eligible, enrolled students of at least 16 years of age to take the General Educational Development (GED<sup>®</sup>) test.

### **ADMINISTRATION**

The Virginia Department of Education (VDOE), Office of Adult Education and Literacy (OAEL), administers the ISAE grant. The OAEL provides leadership and oversight to ISAE programs and services in Virginia.

### **ELIGIBLE APPLICANTS**

All Virginia public school divisions may apply for funding for the ISAE program. Other applicable state and federally affiliated K-12 related programs may apply for non-funded ISAE program status. All programs are expected to adhere to the testing eligibility guidelines and maintain fidelity to the ISAE program model.

### **GRANT PERIOD**

The grant period for this grant is 12 months, beginning on July 1, 2016, and ending May 31, 2017.

### **DEADLINE FOR RECEIPT OF APPLICATION**

The application package is available on the OAEL Web site at [http://www.doe.virginia.gov/instruction/adulted/grants\\_funding/index.shtml](http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml).

Applicants are encouraged to submit the completed application via e-mail. The application documents may be submitted via e-mail to [OAEL@doe.virginia.gov](mailto:OAEL@doe.virginia.gov). After submitting the application electronically, applicants are required to send the cover page with signatures and the signed Superintendent's Statement of Assurances form via U. S. mail to the appropriate address below. Applications in their entirety may also be mailed to the appropriate address below. Regardless of the submission method, applications must be received by OAEL no later than 2 p.m., June 3, 2016. Faxed copies will not be accepted.

#### Physical Address

Melissa Dixon, Grants Manager  
Office of Adult Education and Literacy  
Virginia Department of Education  
James Monroe Building, 21<sup>st</sup> Floor  
101 North 14<sup>th</sup> Street  
Richmond, Virginia 23219

#### Mailing Address

Melissa Dixon, Grants Manager  
Office of Adult Education and Literacy  
Virginia Department of Education  
P. O. Box 2120  
Richmond, Virginia 23218-2120

### **APPLICATION COMPONENTS**

Eligible applicants must submit a fully completed application by the established deadline. Instructions for completing the application are included in this document. Each component of the application listed below is described in detail in this application packet on the pages indicated. A checklist indicating the components of a complete application is included in the appendix and must be submitted along with the components listed below.

- ISAEP cover sheet (page 13)
- Program plan narrative (page 10)
- Budget summary (page 15)
- Budget worksheet(s) (page 16)

### **INQUIRIES**

For questions regarding programmatic processes, please contact Beverly Godwin, specialist for adult secondary programs and ISAEP, via e-mail at [beverly.godwin@doe.virginia.gov](mailto:beverly.godwin@doe.virginia.gov) or by telephone at (804) 786-7644. Financial management questions may be directed to Melissa Dixon, grants manager, via e-mail at [melissa.dixon@doe.virginia.gov](mailto:melissa.dixon@doe.virginia.gov) or by telephone at (804) 786-7643.

### **COMMUNICATIONS**

Programs are required to provide appropriate contact information as identified on the contact information sheet and must attend all ISAEP meetings, whether held in face-to-face or electronic forums, organized or sponsored by OAEL.

By signing as program contact, the individual identified assumes responsibility for all program matters, including financial management.

### **PROGRAM PRIORITIES**

The ISAEP program provides the opportunity for students who meet specified qualifications to prepare for and take the GED® test while enrolled in public school. The ISAEP students must also participate in a career and technical education (CTE) component, which may include work-based learning activities, enrollment in coursework

whose goal is the attainment of a Board of Education-approved CTE credential, and completion of coursework in economics and personal finance, in addition to preparing for and taking the GED® test. These requirements must be successfully completed prior to a student's completion of the ISAEP program.

## **PROGRAM REQUIREMENTS**

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The following requirements must be met for the implementation of the ISAEP program.

1. No student younger than 16 years of age will be enrolled in the ISAEP program.
2. Each ISAEP student will spend no less than 15 hours per week in academic preparation and no less than 10 hours per week in CTE skills development, a requirement which may be met through coursework provided by the CTE credentialing requirement. A career assessment will be administered to each enrolled student. All ISAEP students must be enrolled in coursework whose goal is the attainment of a Board of Education-approved career and technical education credential, and this coursework must be integrated into their academic and CTE instruction.
3. A student must be at least one full year behind in credits to be eligible for enrollment in the ISAEP program. Exceptions to this requirement may be made for students who are credit deficient and who are at risk of leaving school before graduation. Requests for exception must be made to the Virginia Department of Education, Office of Adult Education and Literacy (OAEL).
4. Each ISAEP student must have an individual program prescribed by the school division and signed by the student's parent or guardian, administrator, and program coordinator.
5. To be enrolled in the ISAEP program, a student must achieve a grade-level score of 7.5 or higher on a standardized reading test and attain a score of 125 or higher on each section of the GED Ready™ official practice test or an OAEL-approved GED® vendor practice assessment (with documented score conversions to the GED Ready™).
6. Prior to taking the official GED® test, a student must attain a score of 145 or higher on each section of the GED Ready™ official practice test. The ISAEP Testing Eligibility Form submitted to the OAEL must verify a student's completion of the GED Ready™.
7. Enrollment in the ISAEP program is voluntary. Students will not be placed in the program without the written agreement of the parent or guardian.

8. Appropriate accommodations must be provided to students with documented disabilities.
9. School personnel must provide counseling to students prior to enrolling them in the ISAEF program. Each ISAEF student must be assigned a counselor who will be available for academic, personal, and career counseling throughout the student's tenure in the program. The counselor will maintain a record of support provided to the student.
10. Student records must be maintained in a manner consistent with state guidelines.
11. Content taught in the ISAEF program must be exclusively at the high school level and in English.
12. All ISAEF teachers must be licensed by the Commonwealth of Virginia.
13. All ISAEF students must have the opportunity to participate in a recognition ceremony after they earn their GED<sup>®</sup> credential.
14. Student data, including performance information, must be reported annually to OAEF as required.

## **UNAPPROVED ACTIVITIES**

Pursuant to Sections VI.A.6 and VI.A.11 of the *Operational Guidance for Virginia Adult Education and Literacy Programs*, grantees may not use funds to participate in, support, or encourage unapproved activities. Please refer to the manual for details on unapproved activities.

- Providing religious instruction, conducting worship services, or engaging in any form of proselytization
- Assisting, promoting, or deterring union organizing
- Financing, directly or indirectly, any activity designed to influence the outcome of an election to any public office
- Impairing existing contracts for services or collective bargaining agreements
- Paying directly for learner transportation and child care

## **ACCOUNTABILITY**

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### **RETENTION OF RECORDS**

Grant recipients must maintain all records, including student and financial records, related to the grant for a period of five years after the ending date of the grant. These records must be available and accessible for monitoring and auditing purposes.

## **BUDGETS AND FINANCIAL REPORTING**

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### **BUDGETS**

Eligible applicants are responsible for developing budgets that accurately reflect the planned activities for the grant period. Only expenditures that support approved ISAEP activities may be budgeted. Revisions to approved budgets must be submitted to OAEL 30 days prior to the implementation of the requested revisions.

#### Budget Summary

The eligible applicant must submit a budget summary that identifies the total expenditures. The budget summary sheet is included in the appendix of this document.

#### Budget Worksheets

The eligible applicant must submit detailed budget worksheets. Within each object code, the eligible applicant must identify the expenditures by line item. For example, if an eligible applicant plans to purchase textbooks, the line item must indicate the specific textbook being purchased and the total dollar amount planned for the expenditure. A sample budget worksheet is included in the appendix.

#### Object Codes and Descriptions

The following list identifies categories and provides brief descriptions of the expenditure types within the category. The examples are not meant to be exhaustive.

- 1000-Personal Services: All compensation provided for the direct labor of persons in employment of the eligible provider; salaries and wages paid to employees (full- and part-time, including overtime), shift differential, and similar compensation
- 2000-Employee Benefits: Job-related benefits provided employees as part of their total compensation; benefits including the employer's portion of FICA, pensions, insurance (life, death, disability income, etc.), and employee allowances (Unemployment benefits may not be paid from these funds.)
- 3000-Purchased Services: Services acquired from outside sources (e.g., private vendors, tuition, public authorities, or other governmental entities)
- 4000-Internal Services: Charges from an internal service fund to other activities or elements of the local government (e.g., data processing, automotive/motor pool, central purchasing, or print shop)



- 5000-Other Charges: Utilities, communications, insurance, leases/rentals, staff/consultant travel, indirect cost, or miscellaneous (Mileage, lodging, and meals will be limited to no more than the current state-approved rate.)
- 6000-Materials and Supplies: Articles and commodities that are consumed or materially altered when used and minor equipment (less than \$5,000 per unit) that is not capitalized
- 8000-Equipment: Computers and equipment valued at \$5,000 or more per unit

## **EXPENDITURES**

All expenditures must fall under the object codes identified in the budget. Pursuant to Section V.E.1 of the *Operational Guidance Manual for Virginia Adult Education and Literacy Programs*, all expenditures must be allowable. The grantee should contact OAEI about any questionable expenditure.

It is the responsibility of the recipient to maintain adequate liability coverage for the recipient, the employees, and the participants for both on-site and off-site activities.

### Unallowable Expenditures

As described previously, funds may not be used to support any unapproved activities. Additionally, stipends, allowances, post-service benefits, or other financial support may not be paid to any staff, except as reimbursement for transportation, meals, and other reasonable out-of-pocket expenses directly related to program participation.

## **CERTIFICATIONS AND COMPLIANCE**

All eligible applicants must certify compliance with specific state and federal laws or regulations. This includes all appropriate state assurances, which must be submitted with the application materials. It is the responsibility of the eligible applicant and grantee to be knowledgeable about applicable state and federal laws and regulations. The statement of assurances form is located on page 17 of this document.

## **STAFF DEVELOPMENT**

Eligible applicants must provide ample staff development dollars in the proposed budget. Staff development opportunities and participation are essential to ensure that administrators, teachers, volunteers, counselors, and support staff are knowledgeable about ISAEI policy and procedures, technology, and data reporting.

## **PROPOSAL DEVELOPMENT**

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### **INSTRUCTIONS**

Eligible applicants must develop a proposal that includes a program plan narrative and appropriate budget documents. Limit program plan narratives to no more than two, typed, single-spaced pages. The narrative must address the applicant's planned ISAEP activities and should include a brief discussion of the budget that identifies and explains the proposed expenditures in the budget workbook. In addition, should a program use an OAEL-approved GED® vendor practice test other than the GED Ready™ official practice test for student pre-testing, this assessment should be described in the program plan narrative. The narrative must also include a description of how the program will use the GED Ready™ prior to referring a student for official GED testing.

The ISAEP programs are required to provide assessment, instructional, CTE, and testing activities for each ISAEP student. Within the program plan narrative of the application, each of the following should be described in detail.

1. The process used to assess the academic needs and career interests of students
2. The instructional activities for students
3. The counseling activities provided as part of the program
4. The specific assessment used for pre-testing if other than the GED Ready™
5. Approved CTE credentialing and/or training programs used by the ISAEP program and the CTE skills development component of the ISAEP program
6. Program coursework related to economics and personal finance course completion

The 10 hour CTE requirement may be met by participation in CTE instructional hours, time spent in the CTE credentialing course, or a combination of both. Additionally, programs may choose work-based learning activities, including paid or unpaid employment experience, job shadowing, and volunteer experience to meet the requirement of the CTE skills development component of the program. If other options are to be provided to meet the individual needs of students, a description of the options and the process for determining how the CTE skills component will be met must be included.

### **SUBMISSION GUIDELINES**

1. Submit application on 8 1/2-inch by 11-inch paper with a one-inch margin on all sides.
2. A standard typeface, such as Times New Roman or Arial, in 12-point font should be used for the program plan narrative, budget workbook, budget narrative, and appendix documents.
3. Boldface type, underlining, and italics may be used. However, do not use color text.

4. Place a page number at the bottom center of each page, starting with the number one, and number the pages consecutively throughout the document.
5. Application materials should be organized and submitted in the following sequence.
  - a. **Application Cover Sheet:** In the Appendix of this application packet
  - b. **Application Checklist:** In the Appendix
  - c. **Program Narrative**
  - d. **Budget Summary Sheet:** In the Appendix
  - e. **Budget Worksheet:** Sample included in the Appendix
  - f. **Signed Superintendent's Statement of Assurances:** In the Appendix

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## APPENDIX

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**INDIVIDUAL STUDENT  
ALTERNATIVE EDUCATION PLAN PROGRAM  
2016-2017**

**COVER SHEET**

Division Code \_\_\_\_\_

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The following person is the contact for all communications regarding the ISAEP program for the fiscal year 2016-2017.

---

Name \_\_\_\_\_

Title \_\_\_\_\_

School Division \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

City State Zip Code

Telephone No. ( ) Fax No. ( )

E-mail Address \_\_\_\_\_

☐ Check if ISAEP GED® Testing Eligibility form is to be signed by Superintendent designee.

Name of the Superintendent's designee:

\_\_\_\_\_

By signing below, the applicant agrees to comply with all appropriate federal and state laws and regulations.

Financial Officer

Superintendent

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**STATE USE ONLY**

\_\_\_\_\_  
State Funds to Be Distributed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Adult Education and Literacy

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grants Manager

**INDIVIDUAL STUDENT  
ALTERNATIVE EDUCATION PLAN PROGRAM  
2016-2017**

**APPLICATION CHECKLIST**

Before you e-mail your application, please review the following reminders, check them off, and mail or hand deliver this checklist, along with the signed cover sheet and signed Statement of Assurances, to the appropriate address indicated on page 4 of this application packet.

\_\_\_\_\_ Does your application have these components in the following order?

- ☐ Application Cover Sheet
- ☐ Application Checklist
- ☐ Program Narrative (Have all components of the program been addressed?)
- ☐ Budget Summary Sheet
- ☐ Budget Worksheet(s)
- ☐ Signed Superintendent's Statement of Assurances

\_\_\_\_\_ Do the totals on the budget summary and budget worksheet(s) match?

\_\_\_\_\_ Have the financial officer and superintendent signed the Cover Sheet?

**INDIVIDUAL STUDENT  
ALTERNATIVE EDUCATION PLAN PROGRAM  
2016-2017**

**BUDGET SUMMARY SHEET**

**School Division:** \_\_\_\_\_

<b>Expenditure Categories</b>	<b>State Funds</b>
1000 - Personal Services	
2000 - Employee Benefits	
3000 - Purchased Services	
4000 - Internal Services	
5000 - Other Charges	
6000 - Materials & Supplies	
8000 - Equipment	
<b>Total</b>	

# INDIVIDUAL STUDENT ALTERNATIVE EDUCATION PLAN PROGRAM 2016-2017

## SAMPLE BUDGET WORKSHEET

(The information on this page is provided as an example. Applicants are not required to use this specific format in the submission of their budget information.)

<b>1000</b>	<b>Personal Services</b>		
	Project director (.1 FTE)	5,000	
	Administrative support (.1 FTE)	<u>2,100</u>	7,100
<b>2000</b>	<b>Employee Benefits</b>		
	FICA	465	
	Insurance	<u>150</u>	615
<b>3000</b>	<b>Purchased Services</b>		
	Consultant (2 days @ \$400)	<u>800</u>	800
<b>4000</b>	<b>Internal Services</b>		
	Printing	<u>200</u>	200
<b>5000</b>	<b>Other Charges</b>		
	Staff travel	500	
	Participant travel	500	
	Postage	<u>25</u>	1,025
<b>6000</b>	<b>Materials and Supplies</b>		
	Instructional materials	<u>2,000</u>	2,000
<b>8000</b>	<b>Equipment</b>		
	Computer	1,500	
	Printer	<u>900</u>	2,400
<b>TOTAL</b>			<b>\$14,140</b>



**INDIVIDUAL STUDENT ALTERNATIVE EDUCATION PLAN  
2016-2017  
SUPERINTENDENT'S STATEMENT OF ASSURANCES**

As the division superintendent of the applicant, I assure that the following actions shall be taken to comply with state requirements of the ISAEP program:

The following requirements must be met in the implementation of the ISAEP program.

- 1) No student younger than 16 years of age will be enrolled in the ISAEP program.
- 2) Each ISAEP student will spend no less than 15 hours per week on academic preparation and no less than 10 hours per week on CTE skills development. A career assessment will be administered to each enrolled student. ISAEP students must be enrolled in coursework whose goal is the attainment of a Board of Education-approved career and technical education credential and this coursework must be integrated into their academic and CTE instruction.
- 3) Students who are eligible for enrollment in the ISAEP program will be at least one full year behind in credits. Exceptions to this requirement may be made for students who are credit deficient and who are at risk of leaving school before graduation.
- 4) Each ISAEP student will have an individual program prescribed by the school division and signed by the student's parent or guardian, administrator, and program coordinator.
- 5) Students requesting enrollment in the ISAEP program will attain a minimum score of 125 or higher on each section of the GED Ready™ official practice test or an OAEL-approved GED® practice assessment (with documented score conversions to the GED Ready™ ) and achieve a grade-level score of 7.5 or higher on a standardized reading test.
- 6) Prior to taking the official GED® test, students in the ISAEP program will attain a minimum score of 145 or higher on each section of the GED Ready™ official practice test. The ISAEP Testing Eligibility Form submitted to the OAEL must verify a student's completion of the GED Ready™.
- 7) Enrollment in the ISAEP program is voluntary. Students will not be placed in the ISAEP program without the written agreement of the parent or guardian.
- 8) Appropriate accommodations will be provided to students with documented disabilities.
- 9) School personnel will provide counseling to students prior to enrolling them in the ISAEP program. Each ISAEP student will be assigned a counselor who will be

available for academic, personal, and career counseling throughout the student's tenure in the program. The counselor will maintain a record of support provided to the student.

- 10) Student records will be maintained in a manner consistent with state guidelines.
- 11) Content taught in the ISAEP program will be exclusively at the high school level and in English.
- 12) ISAEP teachers will be licensed by the Commonwealth of Virginia.
- 13) ISAEP students will have the opportunity to participate in a recognition ceremony after they earn their GED<sup>®</sup> credential.
- 14) Student data, including performance information, will be reported annually to OAEL as required.

**Individual designated to sign the Virginia ISAEP GED<sup>®</sup> Testing Eligibility Form for GED<sup>®</sup> testing if other than the division Superintendent:**

\_\_\_\_\_  
Printed Name of Designee

\_\_\_\_\_  
Position

\_\_\_\_\_  
Signature of Designee

\_\_\_\_\_  
Printed Name of Superintendent

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

**PROJECTED ISAEP ALLOCATIONS**  
**2016-2017**

<b>Payee Code</b>	<b>Locality</b>	<b>Allocation</b>
001	ACCOMACK	\$15,717
002	ALBEMARLE	\$23,576
003	ALLEGHANY	\$7,859
004	AMELIA	\$7,859
005	AMHERST	\$15,717
006	APPOMATTOX	\$7,859
007	ARLINGTON	\$31,434
008	AUGUSTA	\$15,717
009	BATH	\$7,859
010	BEDFORD	\$15,717
011	BLAND	\$7,859
012	BOTETOURT	\$7,859
013	BRUNSWICK	\$7,859
014	BUCHANAN	\$23,576
015	BUCKINGHAM	\$7,859
016	CAMPBELL	\$15,717
017	CAROLINE	\$15,717
018	CARROLL	\$15,717
019	CHARLES CITY	\$7,859
020	CHARLOTTE	\$7,859
021	CHESTERFIELD	\$47,152
022	CLARKE	\$7,859
023	CRAIG	\$7,859
024	CULPEPER	\$15,717
025	CUMBERLAND	\$7,859
026	DICKENSON	\$7,859
027	DINWIDDIE	\$7,859
028	ESSEX	\$7,859
029	FAIRFAX	\$102,162
030	FAUQUIER	\$15,717
031	FLOYD	\$7,859
032	FLUVANNA	\$7,859
033	FRANKLIN COUNTY	\$23,576
034	FREDERICK	\$23,576
035	GILES	\$7,859
036	GLOUCESTER	\$15,717
037	GOOCHLAND	\$7,859

**PROJECTED ISAEP ALLOCATIONS**  
**2016-2017**

<b>Payee Code</b>	<b>Locality</b>	<b>Allocation</b>
038	GRAYSON	\$7,859
039	GREENE	\$7,859
040	GREENSVILLE	\$7,859
041	HALIFAX	\$23,576
042	HANOVER	\$23,576
043	HENRICO	\$47,152
044	HENRY	\$31,434
045	HIGHLAND	\$7,859
046	ISLE OF WIGHT	\$15,717
048	KING GEORGE	\$7,859
049	KING AND QUEEN	\$7,859
050	KING WILLIAM	\$7,859
051	LANCASTER	\$7,859
052	LEE	\$15,717
053	LOUDOUN	\$31,434
054	LOUISA	\$7,859
055	LUNENBURG	\$7,859
056	MADISON	\$7,859
057	MATHEWS	\$7,859
058	MECKLENBURG	\$15,717
059	MIDDLESEX	\$7,859
060	MONTGOMERY	\$15,717
062	NELSON	\$15,717
063	NEW KENT	\$7,859
065	NORTHAMPTON	\$7,859
066	NORTHUMBERLAND	\$7,859
067	NOTTOWAY	\$7,859
068	ORANGE	\$7,859
069	PAGE	\$15,717
070	PATRICK	\$7,859
071	PITTSYLVANIA	\$23,576
072	POWHATAN	\$15,717
073	PRINCE EDWARD	\$7,859
074	PRINCE GEORGE	\$7,859
075	PRINCE WILLIAM	\$47,152
077	PULASKI	\$15,717
078	RAPPAHANNOCK	\$7,859
079	RICHMOND COUNTY	\$7,859

**PROJECTED ISAEP ALLOCATIONS**  
**2016-2017**

<b>Payee Code</b>	<b>Locality</b>	<b>Allocation</b>
080	ROANOKE COUNTY	\$15,717
081	ROCKBRIDGE	\$23,576
082	ROCKINGHAM	\$31,434
083	RUSSELL	\$15,717
084	SCOTT	\$7,859
085	SHENANDOAH	\$15,717
086	SMYTH	\$23,576
087	SOUTHAMPTON	\$15,717
088	SPOTSYLVANIA	\$31,434
089	STAFFORD	\$31,434
090	SURRY	\$7,859
091	SUSSEX	\$7,859
092	TAZEWELL	\$23,576
093	WARREN	\$15,717
094	WASHINGTON	\$23,576
095	WESTMORELAND	\$7,859
096	WISE	\$23,576
097	WYTHE	\$15,717
098	YORK	\$15,717
101	ALEXANDRIA	\$31,434
102	BRISTOL	\$7,859
103	BUENA VISTA	\$7,859
104	CHARLOTTESVILLE	\$15,717
106	COLONIAL HEIGHTS	\$7,859
107	COVINGTON	\$7,859
108	DANVILLE	\$23,576
109	FALLS CHURCH	\$7,859
110	FREDERICKSBURG	\$15,717
111	GALAX	\$7,859
112	HAMPTON	\$31,434
113	HARRISONBURG	\$7,859
114	HOPEWELL	\$15,717
115	LYNCHBURG	\$23,576
116	MARTINSVILLE	\$15,717
117	NEWPORT NEWS	\$47,152
118	NORFOLK	\$62,869
119	NORTON	\$7,859

**PROJECTED ISAEP ALLOCATIONS**  
**2016-2017**

<b>Payee Code</b>	<b>Locality</b>	<b>Allocation</b>
120	PETERSBURG	\$23,576
121	PORTSMOUTH	\$39,293
122	RADFORD	\$7,859
123	RICHMOND CITY	\$47,152
124	ROANOKE CITY	\$39,293
126	STAUNTON	\$15,717
127	SUFFOLK	\$23,576
128	VIRGINIA BEACH	\$62,869
130	WAYNESBORO	\$15,717
131	WILLIAMSBURG/JAMES CITY	\$15,717
132	WINCHESTER	\$15,717
134	FAIRFAX CITY	With Fairfax County
135	FRANKLIN CITY	\$7,859
136	CHESAPEAKE	\$47,152
137	LEXINGTON	With Rockbridge County
138	EMPORIA	With Greenville County
139	SALEM	\$7,859
140	BEDFORD CITY	With Bedford County
142	POQUOSON	\$7,859
143	MANASSAS	\$23,576
144	MANASSAS PARK	\$7,859
202	COLONIAL BEACH	\$7,859
207	WEST POINT	\$7,859